

# CTH Assessment Timetable 2024

For use by CTH Approved Teaching Centres only



This lists our global schedules for registration deadlines, examination dates, submission deadlines and declaration of results.  
NB. Dates and deadlines may occasionally be subject to change up to three months prior to the start of a session. Please check the CTH website to confirm.

## Management Programmes (all) & CPD Programmes (where quarterly assessed\*)

Assessment series	Learner qualification registration deadline	Assessment registration deadline	Late / Final assessment registration deadline	Assignment submission deadline	Last date to log assignment results on CTH Hub	Examination dates	Results declared
March 2024	Learners must be registered with CTH for each qualification within <b>two weeks</b> of starting the course, or earlier if stated otherwise in the qualification Delivery & Assessment Handbook.  NB. No charges apply at the point of qualification registration.	Monday 12 <sup>th</sup> February 2024	Monday 19 <sup>th</sup> February 2024	Monday 26 <sup>th</sup> February 2024	Friday 1 <sup>st</sup> March 2024	Monday 4 <sup>th</sup> March - Thursday 7 <sup>th</sup> March 2024	Friday 26 <sup>th</sup> April 2024
June 2024		Monday 13 <sup>th</sup> May 2024	Monday 20 <sup>th</sup> May 2024	Monday 27 <sup>th</sup> May 2024	Friday 31 <sup>st</sup> May 2024	Monday 3 <sup>rd</sup> June - Thursday 6 <sup>th</sup> June 2024	Friday 26 <sup>th</sup> July 2024
September 2024		Monday 12 <sup>th</sup> August 2024	Monday 26 <sup>th</sup> August 2024	Monday 2 <sup>nd</sup> September 2024	Friday 6 <sup>th</sup> September 2024	Monday 9 <sup>th</sup> September - Thursday 12 <sup>th</sup> September 2024	Friday 1 <sup>st</sup> November 2024
December 2024		Monday 11 <sup>th</sup> November 2024	Monday 18 <sup>th</sup> November 2024	Monday 25 <sup>th</sup> November 2024	Friday 29 <sup>th</sup> November 2024	Monday 2 <sup>nd</sup> December - Thursday 5 <sup>th</sup> December 2024	Friday 24 <sup>th</sup> January 2025

- Note 1** - A late registration fee per learner per assessment will be applied to assessment registrations received after the registration deadline.
- Note 2** - Assignments must be submitted electronically and uploaded to the Centre folder on the CTH SharePoint server by the assignment deadline above with all other required documents. A late submission fee per assessment will be applied to assessments submitted up to 1 week after this date. No assessments will be accepted 1 week after Assessment Submission deadline and will be deferred to the next session.
- Note 3** - Completed examination answer booklets and other required documents must be scanned and uploaded to the Centre folder on the CTH SharePoint server immediately (within 24 hours of sitting the exam). Failure to do so may lead to missing the result declaration date and transfer to the next assessment series, at a cost to the Centre. See CTH Examination Schedule for days & times of each examination.
- Note 4** - Results are declared on these dates via electronic transcripts; final qualification certificates will be sent to Centres two weeks after the results declared dates.
- Note 5** - For resits, registration is required by the above registration deadlines, and an assessment fee or late assessment fee is payable.

\* These include: CTH Level 2 Diploma in Cruise Hospitality Services, CTH Level 3 Foundation Diploma in Hospitality Practice, CTH (IoH) Level 3 Diploma in Hospitality Management, CTH (IoH) Level 4 Diploma in Advanced Hospitality Management, CTH Level 4 Diploma in Bar Management and CTH Level 4 Certificate in Environmental Sustainability Management in Hospitality.

## Management Programmes (all) & CPD Programmes (where quarterly assessed) 2024

Exam Schedule	Monday	Tuesday	Wednesday	Thursday
All morning examinations are held with a start time of 09.20 for 09.30	<b>Level 2</b> - Effective Customer Service & Corporate Grooming (2ECSCG)	<b>Level 2</b> - Food & Beverage Services (2FBSVS)	<b>Level 2</b> - Culinary Theory (2CT)	<b>Level 2</b> - Basics of Cruise Ships (2BCS)
	<b>Level 3</b> - Essentials of Human Resources & Business Computing in Tourism & Hospitality (EHRTTH)	<b>Level 3</b> - CTH (IoH) Diploma in Hospitality Management Synoptic Exam	<b>Level 3</b> - Essentials of Marketing & Customer Relationships in Tourism & Hospitality (EMCRTH)	<b>Level 4</b> - Travel & Tourism Operations (TTO)
	<b>Level 4</b> - Customer Service Management in Tourism & Hospitality (CSMTH)	<b>Level 3</b> - CTH Foundation Diploma in Hospitality Practice Synoptic Exam	<b>Level 4</b> - Travel Geography (TG)	<b>Level 4</b> - Food & Beverage Operations (FBO)
	<b>Level 5</b> - Contemporary Issues in the Tourism & Hospitality Industry (CITHI)	<b>Level 4</b> - Diploma in Professional Bar Management Synoptic Exam	<b>Level 4</b> - Rooms Division Operations (RDO)	<b>Level 4</b> - Cert. in Environmental Sustainability Management in Hospitality Synoptic Exam
	<b>Level 7</b> - Strategic Management (7SM)	<b>Level 6</b> - Quality Management for Hospitality & Tourism (QMHT)	<b>Level 5</b> - Strategic Marketing in the Tourism & Hospitality Industry (SMTHI)	<b>Level 5</b> - Understanding Funding & Finance in Tourism & Hospitality (UFTH)
		<b>Level 7</b> - Operations Management in Hospitality & Tourism (7OMHT)		<b>Level 6</b> - Business Strategy for Hospitality & Tourism (BSHT)
All afternoon examinations are held with a start time of 14.20 for 14.30	<b>Level 2</b> - Restaurant Setting & Management (2RSM)	<b>Level 2</b> - Cruise Housekeeping (2CH)	<b>Level 2</b> - Alternate Communication in Tourism & Hospitality Services (2ACTH)	